



Attachment O

March 4, 2024

Rick Turner - Superintendent  
Vantage Career Center  
818 N Franklin St.  
Van Wert, Ohio 45891

Re: Vantage Career Center Asphalt Repairs  
Vantage Career Center, Van Wert, Ohio

Mr. Turner,

The Bids for the Vantage Career Center Asphalt Repairs were received at 10:00 a.m. on Thursday February 29, 2024. The bids were opened and read aloud at that time. A tabulation of the bids received is attached.

We have contacted the low bidder:

**Brooks Construction Company Inc. – Prime Contractor**

Base Bid:	\$200,728.00
Unit Price for Mill and Fill:	\$1.20 per Square foot
(Unit Price is used if additional asphalt work is authorized by the Vantage Career Center above and beyond what's shown on the drawings. Since the board authorized \$360,000 worth of work, the potential for more asphalt work is there using this unit price to determine how much additional mill and fill scope is possible. The contractor confirmed the unit price includes, mill, tacking and the fill layer (does not include any paint striping that may be necessary).	

**Total of All Contracts: \$200,728.00**

The contractor stated that they were satisfied and comfortable with their bid and unit cost and that they had the contingency included in the bid. They confirmed the asphalt will conform to ODOT asphalt specs. The total of the base bid for this project came in under the published estimate. The budget established for this project is \$360,000.00.

After careful review of the bids, Garmann Miller recommends that the Vantage Career Center award a contract for \$200,728.00 to Brooks Construction Company for the asphalt site improvements.

Please feel free to contact us should you have any questions.

Respectfully,

A handwritten signature in black ink that reads 'Kellen Mescher'.

Kellen Mescher, PLA  
Garmann Miller

**SECTION 00 41 13 - BID FORM**

**THE PROJECT AND THE PARTIES**

**TO:**

Vantage Career Center  
818 North Franklin Street  
Van Wert, Ohio 45891

**FOR:**

Project: Vantage Career Center Asphalt Repair  
Project Number: 23084.00  
818 North Franklin Street  
Van Wert, Ohio 45891

**DATE:** February 29, 2024 (Bidder to enter date)

**SUBMITTED BY:**

Bidder's Full Name: Brooks Construction Company Inc.  
Address: PO BOX 9560  
City, State, Zip: Fort Wayne IN 46899  
Telephone: 260-478-1990  
Fax No.: 260-747-7086  
E-mail: Josh Custer jjcuster@brooks1st.com

**OFFER**

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Garmann/Miller & Associates Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

Item 1 - Contract A, General Construction - Base Bid:

\$200,728.00

Two hundred thousand seven hundred twenty-eight dollars and zero cents dollars

All Cash and Contingency Allowances described in Section 01 21 00 are included in the Bid Sum.

We have included the Bid Bond or security deposit as required by the Advertisement, Notice to Bidders, Instructions to Bidders.

This is a Tax Exempt Project.

Builders Risk Insurance is to be furnished by the Owner.

## ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.

If this bid is accepted by Owner within the time period stated above, we will:

Execute the Agreement within ten (10) days of receipt of Notice of Award.

Commence work within ten (10) days after written Notice to Proceed of this bid.

If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

## CONTRACT TIME

Owners desired start date: June 3, 2024

Owners desired completion date: August 1, 2024

If this Bid is accepted, we will:

Complete the Work by August 1, 2024 or at an earlier date of  
August 1, 2024 (Bidder to enter completion date or time frame prior to  
completion date listed.)

## UNIT PRICES

The following are Unit Prices for specific portions of the Work as listed. The following is the list of Unit Prices:

Mill and Fill  
\$ 1.20 Per Square Foot

## ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum # 1 Dated 2/23/2024  
Addendum # Dated  
Addendum # Dated  
Addendum # Dated

## BID FORM SUPPLEMENTS

Bid Bond

Noncollusion Affidavit

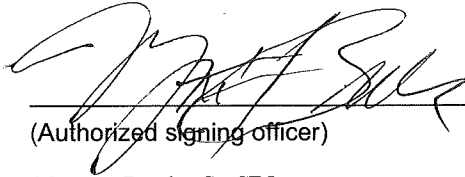
Contractor's Affidavit

## BID FORM SIGNATURE(S)

Brooks Construction Company Inc.

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:



---

(Authorized signing officer)

Margaret Brooks, Co-CEO

---

(Authorized signing officer, Title)

**SEALED SUBMISSION:**

Bid is to be submitted in Duplicate.

Bid is to be submitted in a sealed envelope containing bid and bid form supplements and addressed as follows:

Prime Contract Bid for:  
Vantage Career Center  
818 North Franklin Street  
Van Wert, Ohio 45891

**END OF BID FORM**

SECTION 00 45 19 - NON-COLLUSION AFFIDAVIT

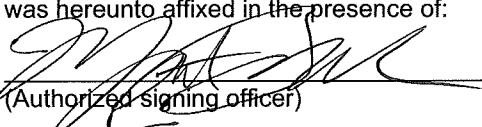
STATE OF Indiana  
County of Allen

BID Identification  
23084.00 Vantage Career Center Asphalt Repair

CONTRACTOR  
Brooks Construction Company Inc., being  
first duly sworn, deposes and says that they are Co-CEO (sole owner, a partner,  
president, secretary, etc.) of  
Brooks Construction Company Inc., the party making

the foregoing BID; that such BID is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such BID is genuine and not collusive or sham: that said BIDDER to put in a false or sham BID, and has not directly or indirectly colluded, conspired, connived, or agreed with any BIDDER or any one else to put in a sham BID, or that any one shall refrain from bidding; that said BIDDER has not in any manner, directly or indirectly, sought by agreement, communication or conference with any one to fix the BID price of said BIDDER or of any other BIDDER, or to fix any overhead, profit, or cost element of such BID price, or of that of any other BIDDER, or to secure any advantage against the OWNER awarding the contract or anyone interested in the proposed contract; that all statements contained in such BID are true; and, further, that said BIDDER has not, directly or indirectly, submitted his BID price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, BID depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said BIDDER in his general business.

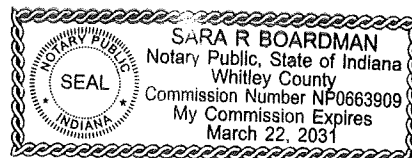
Signed:

Brooks Construction Company Inc.  
(Bidder - print the full name of your firm)  
was hereunto affixed in the presence of:  
  
(Authorized signing officer)  
Margaret Brooks, Co-CEO  
(Authorized signing officer, Title)

Subscribed and sworn to before me this 29 day of February,  
2024.

Seal of Notary





**SECTION 00 45 21 - CONTRACTOR'S AFFIDAVIT**

State of ~~Ohio~~ Indiana

County of Allen, ss:

Margaret Brooks (Name) being first duly sworn, deposes and says that he/she is

the Co-CEO (Title) of Brooks Construction Company Inc (Name of Contractor)

with offices located at PO BOX 9560 Fort Wayne IN 46899 (Address of Contractor),

and its duly authorized representative, states that effective

the 29 day of February, 2024, (date of submission of bid)

Brooks Construction Company Inc. (Name of Contractor):

( ) is charged with delinquent personal property taxes on the general list of personal property as set forth below:

County	Amount (include total amount, penalties and interest)
	\$
	\$
	\$
	\$

(<sup>x</sup>) is not charged with delinquent personal property taxes on the general list of personal property in any Ohio county

[Signature] (Affiant) Margaret Brooks, Co-CEO

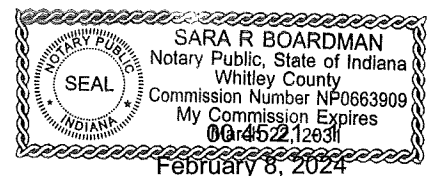
Subscribed and sworn to before me this 13 day of February, 2024.

Seal of Notary

Sara R Boardman

23084.00 Vantage Career Center  
Asphalt Repair  
Bid Documents

Contractor's Affidavit



**Federal Insurance Company****AIA Document A310™ - 2010 Bid Bond**

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Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**CONTRACTOR**

*(Name, legal status and address):*  
Brooks Construction Company, Inc.  
P. O. Box 9560  
Fort Wayne, IN 46899

**OWNER**

*(Name, legal status and address):*  
Vantage Career Center  
818 North Franklin Street  
Van Wert, OH 45891

**BOND AMOUNT**

10%                      Ten Percent of Amount Bid

**SURETY**

*(Name, legal status and principal place of business):*

**Federal Insurance Company**  
**202B Halls Mill Rd., PO Box 1650**  
**Whitehouse Station, NJ 08889-1650**

**PROJECT**

*(Name, location or address, and Project number, if any)*

23084.00 Vantage Career Center Asphalt Repair

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted here from and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this

29th

day of February, 2024

Sara R. Boardman  
(Witness) Sara R. Boardman

Brooks Construction Company, Inc.

(Principal)

By: [Signature]

(Title) Margaret Brooks, Co-Chief Executive Officer

(Corporate Seal)

**Federal Insurance Company**



Alex Crabtree  
(Witness) Alex Crabtree

By: [Signature]

(Attorney-in-Fact) Josephine G. McKinley

(Corporate Seal)

Printed in cooperation with the American Institute of Architects (AIA) by Chubb. The language in this document conforms to the language used in AIA Document A310™ - 2010.



## Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company  
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, **PACIFIC INDEMNITY COMPANY**, a Wisconsin corporation, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint **Josephine G. McKinley**

Surety Bond No. Bid Bond  
Obligee: Vantage Career Center

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** have each executed and attested these presents and affixed their corporate seals on this 5<sup>th</sup> day of April, 2023.

*Dawn M. Chloros*

Dawn M. Chloros, Assistant Secretary

*Stephen M. Haney*

Stephen M. Haney, Vice President



STATE OF NEW JERSEY  
County of Hunterdon

SS.

On this 5<sup>th</sup> day of April, 2023 before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY**, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



Albert Contursi  
NOTARY PUBLIC OF NEW JERSEY  
No 50202369  
Commission Expires August 22, 2027

*Albert Contursi*  
Notary Public

#### CERTIFICATION

Resolutions adopted by the Boards of Directors of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY** on August 30, 2016; **WESTCHESTER FIRE INSURANCE COMPANY** on December 11, 2006; and **ACE AMERICAN INSURANCE COMPANY** on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this February 29, 2024



*Dawn M. Chloros*

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:

Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com

DATE: February 29, 2024

TO: Vantage Career Center

RE: CONTRACTOR: Brooks Construction Company, Inc.

BID DATE: February 29, 2024

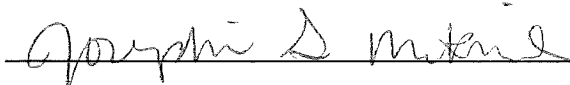
PROJECT: 23084.00 Vantage Career Center Asphalt Repair

The purpose of this letter is to advise that should the captioned contractor be the successful bidder, and enter into a contract for the described work, Federal Insurance Company will provide appropriate Performance and Payment Bonds, subject to the terms and conditions of the bid of Brooks Construction Company, Inc..

**SURETY COMPANY**

Federal Insurance Company

By:



Signature Name Josephine G. McKinley Attorney-in-Fact



CHUBB

## Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company  
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, **PACIFIC INDEMNITY COMPANY**, a Wisconsin corporation, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint **Josephine G. McKinley**

Surety Bond No.

Obligee: Vantage Career Center

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** have each executed and attested these presents and affixed their corporate seals on this 5<sup>th</sup> day of April, 2023.

*Dawn M. Chloros*

Dawn M. Chloros, Assistant Secretary

*Stephen M. Haney*

Stephen M. Haney, Vice President



STATE OF NEW JERSEY  
County of Hunterdon

SS.

On this 5<sup>th</sup> day of April, 2023 before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY**, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



Albert Contursi  
NOTARY PUBLIC OF NEW JERSEY  
No 50202369  
Commission Expires August 22, 2027

*Albert Contursi*  
Notary Public

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"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this February 29, 2024



*Dawn M. Chloros*

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:  
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com

Effective Date: August 25, 1903

Expiration Date: April 1, 2024

**State of Ohio**  
**Department of Insurance**  
*Certificate of Authority*

This is to Certify, that

**FEDERAL INSURANCE COMPANY**

NAIC No. 20281

is authorized in Ohio to transact the business of insurance as defined in the following section(s) of the Ohio Revised Code:

**Section 3929.01 (A)**

Accident & Health	Ocean Marine
Aircraft	Other Liability
Allied Lines	Private Passenger Auto - Liability
Boiler & Machinery	Private Passenger Auto - No Fault
Burglary & Theft	Private Passenger Auto - Physical Damage
Commercial Auto - Liability	Surety
Commercial Auto - No Fault	Workers Compensation
Commercial Auto - Physical Damage	
Credit	
Earthquake	
Fidelity	
Fire	
Glass	
Group Accident & Health	
Inland Marine	
Multiple Peril - Commercial	
Multiple Peril - Homeowners	

This Certificate of Authority is subject to the laws of the State of Ohio.



**Mike DeWine, Governor**

*Judith L. French*

*Judith French, Director*

Office of Risk Assessment  
50 West Town Street  
Third Floor - Suite 300  
Columbus, Ohio 43215  
(614)644-2658  
Fax(614)644-3256  
www.insurance.ohio.gov

## Ohio Department of Insurance

Mike DeWine - Governor

Judith French - Director

### Certificate of Compliance



Issued 03/14/2023

Effective 04/02/2023

Expires 04/01/2024

I, Judith French, hereby certify that I am the Director of Insurance in the State of Ohio and have supervision of insurance business in said State and as such I hereby certify that

#### FEDERAL INSURANCE COMPANY

of Indiana is duly organized under the laws of this State and is authorized to transact the business of insurance under the following section(s) of the Ohio Revised Code:

##### Section 3929.01 (A)

Accident & Health	Ocean Marine
Aircraft	Other Liability
Allied Lines	Private Passenger Auto - Liability
Boiler & Machinery	Private Passenger Auto - No Fault
Burglary & Theft	Private Passenger Auto - Physical Damage
Commercial Auto - Liability	Surety
Commercial Auto - No Fault	Workers Compensation
Commercial Auto - Physical Damage	
Credit	
Earthquake	
Fidelity	
Fire	
Glass	
Group Accident & Health	
Inland Marine	
Multiple Peril - Commercial	
Multiple Peril - Homeowners	

FEDERAL INSURANCE COMPANY certified in its annual statement to this Department as of December 31, 2022 that it has admitted assets in the amount of \$18,748,987,188, liabilities in the amount of \$14,471,130,473, and surplus of at least \$4,277,856,715.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused my seal to be affixed at Columbus, Ohio, this day and date.

*Judith L. French*

Judith French, Director



**SECTION 00 41 13 - BID FORM**  
**THE PROJECT AND THE PARTIES**

**TO:**

Vantage Career Center  
818 North Franklin Street  
Van Wert, Ohio 45891

**FOR:**

Project: Vantage Career Center Asphalt Repair  
Project Number: 23084.00  
818 North Franklin Street  
Van Wert, Ohio 45891

**DATE:** February 29, 2024 (Bidder to enter date)

**SUBMITTED BY:**

Bidder's Full Name: Brooks Construction Company Inc.  
Address: PO BOX 9560  
City, State, Zip: Fort Wayne IN 46899  
Telephone: 260-478-1990  
Fax No.: 260-747-7086  
E-mail: Josh Custer jjcuster@brooks1st.com

**OFFER**

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Garmann/Miller & Associates Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

Item 1 - Contract A, General Construction - Base Bid:

\$200,728.00

Two hundred thousand seven hundred twenty-eight dollars and zero cents dollars

All Cash and Contingency Allowances described in Section 01 21 00 are included in the Bid Sum.

We have included the Bid Bond or security deposit as required by the Advertisement, Notice to Bidders, Instructions to Bidders.

This is a Tax Exempt Project.

Builders Risk Insurance is to be furnished by the Owner.

**ACCEPTANCE**

This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.

If this bid is accepted by Owner within the time period stated above, we will:

Execute the Agreement within ten (10) days of receipt of Notice of Award.

Commence work within ten (10) days after written Notice to Proceed of this bid.

If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

**CONTRACT TIME**

Owners desired start date: June 3, 2024

Owners desired completion date: August 1, 2024

If this Bid is accepted, we will:

Complete the Work by August 1, 2024 or at an earlier date of

August 1, 2024 (Bidder to enter completion date or time frame prior to completion date listed.)

**UNIT PRICES**

The following are Unit Prices for specific portions of the Work as listed. The following is the list of Unit Prices:

Mill and Fill

\$ 1.20 Per Square Foot

**ADDENDA**

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum # 1 Dated 2/23/2024.

Addendum # \_\_\_\_\_ Dated \_\_\_\_\_.

Addendum # \_\_\_\_\_ Dated \_\_\_\_\_.

Addendum # \_\_\_\_\_ Dated \_\_\_\_\_.

**BID FORM SUPPLEMENTS**

Bid Bond

Noncollusion Affidavit

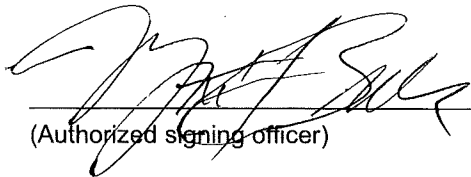
Contractor's Affidavit

**BID FORM SIGNATURE(S)**

Brooks Construction Company Inc.

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:



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(Authorized signing officer)

Margaret Brooks, Co-CEO

---

(Authorized signing officer, Title)

**SEALED SUBMISSION:**

Bid is to be submitted in Duplicate.

Bid is to be submitted in a sealed envelope containing bid and bid form supplements and addressed as follows:

Prime Contract Bid for:  
Vantage Career Center  
818 North Franklin Street  
Van Wert, Ohio 45891

**END OF BID FORM**



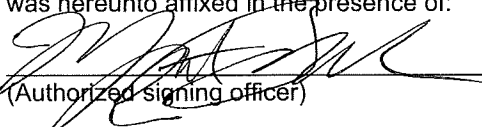
**SECTION 00 45 19 - NON-COLLUSION AFFIDAVIT**

STATE OF Indiana  
County of Allen

BID Identification  
23084.00 Vantage Career Center Asphalt Repair

**CONTRACTOR**  
Brooks Construction Company Inc., being  
first duly sworn, deposes and says that they are Co-CEO (sole owner, a partner,  
president, secretary, etc.) of  
Brooks Construction Company Inc., the party making  
the foregoing BID; that such BID is not made in the interest of or on behalf of any undisclosed  
person, partnership, company, association, organization, or corporation; that such BID is genuine  
and not collusive or sham: that said BIDDER to put in a false or sham BID, and has not directly or  
indirectly colluded, conspired, connived, or agreed with any BIDDER or any one else to put in a  
sham BID, or that any one shall refrain from bidding; that said BIDDER has not in any manner,  
directly or indirectly, sought by agreement, communication or conference with any one to fix the  
BID price of said BIDDER or of any other BIDDER, or to fix any overhead, profit, or cost element of  
such BID price, or of that of any other BIDDER, or to secure any advantage against the OWNER  
awarding the contract or anyone interested in the proposed contract; that all statements contained  
in such BID are true; and, further, that said BIDDER has not, directly or indirectly, submitted his BID  
price or any breakdown thereof, or the contents thereof, or divulged information or data relative  
thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership,  
company, association, organization, BID depository, or to any member or agent thereof, or to any  
other individual except to such person or persons as have a partnership or other financial interest  
with said BIDDER in his general business.

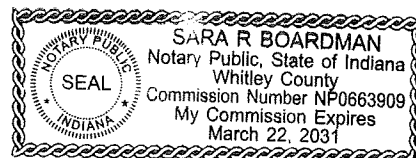
Signed:

Brooks Construction Company Inc.  
(Bidder - print the full name of your firm)  
was hereunto affixed in the presence of:  
  
(Authorized signing officer)  
Margaret Brooks, Co-CEO  
(Authorized signing officer, Title)

Subscribed and sworn to before me this 29 day of February,  
2024.

Seal of Notary





**SECTION 00 45 21 - CONTRACTOR'S AFFIDAVIT**

State of ~~Ohio~~ Indiana

County of Allen, ss:

Margaret Brooks

\_\_\_\_\_ (Name) being first duly sworn, deposes and says that he/she is

the Co-CEO (Title) of Brooks Construction Company Inc (Name of Contractor)

with offices located at PO BOX 9560 Fort Wayne IN 46899 (Address of Contractor),

and its duly authorized representative, states that effective

the 29 day of February, 2024, (date of submission of bid)

Brooks Construction Company Inc.

\_\_\_\_\_ (Name of Contractor):

( ) is charged with delinquent personal property taxes on the general list of personal property as set forth below:

County	Amount (include total amount, penalties and interest)
	\$
	\$
	\$
	\$

(x) is not charged with delinquent personal property taxes on the general list of personal property in any Ohio county

[Signature] (Affiant) Margaret Brooks, Co-CEO

Subscribed and sworn to before me this 13 day of February, 2024.

Seal of Notary

Sara R Boardman

23084.00 Vantage Career Center  
Asphalt Repair  
Bid Documents

Contractor's Affidavit

